



# DELHI POLICE HOUSING CORPORATION LIMITED

Regd. Office: 13<sup>th</sup> Floor, Tower-II, New PHQ Building, Jai Singh Road, New Delhi-110001

CIN: U45400DL2007GOI170534

Phone No.: 011-20818868, Email ID: dphcltd@yahoo.com

It is proposed to fill up one post of following technical staff/non-technical staff on contractual basis in Delhi Police Housing Corporation Limited, Room No. 1319, 13<sup>th</sup> Floor, Tower-II New PHQ Building, Jai Singh Road, New Delhi-110001 initially for a period of eleven (11) months time which can be extended on the performance of the individual.

## ELIGIBILITY CRITERIA AND DETAILS OF CONTRACTUAL STAFF (TECHNICAL POST) AREAS UNDER :-

Sl. No.	Name of Post	No. of Vacancy	Remuneration per Month	Terms & Condition of appointment
1.	Junior Engineer (Civil)	06	Rs. 35000/-	<b>Eligibility Criteria:</b> B.Tech/BE or Diploma Engineering (Civil) with atleast 5 years of experience in relevant field of building construction, Design & similar field. Maximum age 53 years as on date of publication of Advertisement Notice.
2.	Junior Engineer (Elect.)	01	Rs. 35000/-	<b>Eligibility Criteria:</b> B.Tech/BE or Diploma Engineering (Elect.) with atleast 5 years of experience in relevant field of building Construction, Design & similar field. Maximum age 53 years as on date of publication of Advertisement Notice.
3.	Junior Engineer (QS&C)	01	Rs. 35000/-	<b>Eligibility Criteria:</b> B.Tech/BE or Diploma Engineering (Civil/Elect./Mech.) with atleast 5 years of experience in relevant field of QS&C. Maximum age 53 years as on date of publication of Advertisement Notice.
4.	Junior Engineer (Planning)	02	Rs. 35000/-	<b>Eligibility Criteria:</b> B.Tech/BE or Diploma Engineering (Civil/Elect./Mech.) with at least 5 years of experience in planning, scheduling, and monitoring of O&M/repair/construction projects in power, infrastructure, or industrial sectors. Maximum age 53 years as on date of publication of Advertisement Notice.
5.	Junior Engineer (Quality)	02	Rs. 35000/-	<b>Eligibility Criteria:</b> B.Tech/BE or Diploma Engineering (Civil/Elect.) with at least 5 years of experience in Quality assurance/Quality Control of repair, Maintenance, or construction works in any Govt. Unit or PSUs Projects. Maximum age 53 years as on date of publication of Advertisement Notice.
6.	Junior Engineer (Billing & Contracts)	02	Rs. 35000/-	<b>Eligibility Criteria:</b> B.Tech/BE or Diploma Engineering (Civil/Elect./Mech.) with at least 5 years of experience in billing, quantity surveying, and contract administration for maintenance/ construction works in PSUs, utilities, or EPC firms Maximum age 53 years as on date of publication of Advertisement Notice.

## ELIGIBILITY CRITERIA AND DETAILS OF CONTRACTUAL STAFF (NON-TECHNICAL POST) AREAS UNDER :-

Sl. No.	Name of Post	No. of Vacancy	Remuneration per Month	Terms & Condition of appointment
1.	Assistant Manager Administration	01	Rs. 40000/-	<b>Eligibility Criteria:</b> Post Graduate with 05 years experience in business administration, BBA or equivalent with 07 years experience. The candidate should also have experience of working on GeM Portal, tendering process, MoU drafting, preparation of Minutes of Meeting (MoM) and also in clerical work about relevant rules e.g. Service Rules/Financial Rules and General Financial Rules of CPWD/Central/State Govt./PSU/PSE. Maximum age 53 years as on date of publication of Advertisement Notice.
2.	Accounts Officer	01	Rs. 40000/-	<b>Eligibility Criteria:</b> MBA/M.Com. having 05 years knowledge & experience in Accounts field, tendering process, and Service Rules/Financial Rules and General Financial Rules of CPWD/Central/State Govt./PSU/PSE. Maximum age 53 years as on date of publication of Advertisement Notice.
3.	Assistant	01	Rs. 35000/-	<b>Eligibility Criteria:</b> Graduate with 05 years experience in office administration, GeM Portal, and also in clerical work with knowledge of Service Rules/Financial Rules and General Financial Rules of CPWD/Central/State Govt./PSU/PSE. Maximum age 53 years as on date of publication of Advertisement Notice.
4.	Computer Programmer	01	Rs. 35000/-	<b>Eligibility Criteria:</b> MCA with 03 years experience or BCA with 05 years experience. Maximum age 53 years as on date of publication of Advertisement Notice.
5.	Stenographer (English)	01	Rs. 30000/-	<b>Eligibility Criteria:</b> Graduate with Diploma in shorthand (English) and Knowledge in computer, preparation of Minutes of Meeting (MoM) and also in clerical work. Maximum age 53 years as on date of publication of Advertisement Notice.
6.	Junior Assistant	02	Rs. 25000/-	<b>Eligibility Criteria:</b> Graduate with 03 years experience in office administration. Maximum age 53 years as on date of publication of Advertisement Notice. OR Higher Secondary with 05 years experience.
7.	Computer Operator	02	Rs. 25000/-	<b>Eligibility Criteria:</b> Diploma in Computer Applications and having 06 months experience in the field. Maximum age 53 years as on date of publication of Advertisement Notice.

- NOTE:-**
- The applications should be submitted through mail ([dphcltd@delhipolice.gov.in](mailto:dphcltd@delhipolice.gov.in)) or by hand or registered post in the office from 10:00 AM to 5:00 PM in all working days (Monday to Friday except holidays) on the prescribed application form. Last date for submission of application is **22.06.2026 till 5:00 PM.**
  - Application form can be download from the [www.dphcl.com](http://www.dphcl.com)
  - No application after the last date and time of submission will be accepted.
  - Only applications received in prescribed form will be accepted.
  - No changes in application form will be allowed after the last date of submission.
  - The Advertisement Notice is available on [www.dphcl.com](http://www.dphcl.com) and [www.delhipolice.gov.in](http://www.delhipolice.gov.in).

Sd/-  
**(DHIRENDRA PRATAP SINGH)**  
DEPUTY COMMISSIONER OF POLICE  
GENERAL MANAGER (OPERATIONS)  
DELHI POLICE HOUSING CORPORATION LIMITED  
PHQ, NEW DELHI