



DELHI POLICE HOUSING CORPORATION LIMITED

दिल्ली पुलिस हाउसिंग कॉर्पोरेशन लिमिटेड

(A Government of India Undertaking under Ministry of Home Affairs)

NOTICE INVITING TENDER (NIT)

FOR

PRE-QUALIFICATION CUM EMPANELMENT OF CONTRACTORS FOR ANNUAL MAINTENANCE CONTRACTS (AMC) — COMPOSITE (CIVIL + ELECTRICAL) — FOR DELHI POLICE RESIDENTIAL COLONIES, BUILDINGS AND ESTABLISHMENTS IN NCT OF DELHI

NIT No.	DPHCL/EMPL/AMC/2026-27/01
Category	Single category — Composite (Civil + Electrical) AMC works, each package of estimated value up to Rs. 2.00 Crore
Mode	Online, single-cover pre-qualification cum empanelment through CPP Portal (https://eprocure.gov.in) — no financial bid at this stage
Works to be allotted	62 AMC packages for 2026-27 (list at Appendix-I) and future other AMC packages during the validity of the panel
Panel validity	Three (03) years from the date of approval of the panel
Last date of online submission	12.10.2026 (Monday) up to 16:00 hrs
Empanelment processing fee	Rs. 10,000/-+ GST (non-refundable); MSEs exempted

Issued by

Office of the Superintending Engineer, DPHCL
13th Floor, New Police Headquarters, Jai Singh Road, New Delhi-110001

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**DELHI POLICE HOUSING CORPORATION LIMITED***(A Government of India Undertaking under Ministry of Home Affairs)***OFFICE OF THE SUPERINTENDING ENGINEER, DPHCL**

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No. _____/SE/DPHCL/PHQ/New Delhi

Dated: 17/09/2026

NOTICE INVITING TENDER (NIT) No. DPHCL/EMPL/AMC/2026-27/01**Pre-qualification cum Empanelment of Contractors for Composite (Civil + Electrical) Annual Maintenance Contracts in Delhi Police Colonies / Buildings / Establishments****SECTION 1 — INVITATION FOR PRE-QUALIFICATION CUM EMPANELMENT**

- 1.1** The Managing Director, Delhi Police Housing Corporation Limited (DPHCL), for and on behalf of the Corporation, invites online applications from reputed, experienced and financially sound contractors / firms for **Pre-qualification cum Empanelment of Contractors for undertaking Composite (Civil + Electrical) Annual Maintenance Contracts (AMC)** in the residential colonies, buildings, complexes and establishments of Delhi Police in the NCT of Delhi.
- 1.2** This is a single-cover, online pre-qualification cum empanelment process through the Central Public Procurement Portal (CPPP), <https://eprocure.gov.in>. No financial bid is invited at this stage. Qualification of applicants shall be established once, at this stage, and the empanelled contractors alone shall be invited to quote for individual AMC packages as provided in Section 12.
- 1.3** Duly completed applications, with all documents prescribed in Section 7, shall be submitted online only, on or before the date and time stated in the Critical Date Sheet (Section 3). Physical, e-mailed or offline applications shall not be entertained.

SECTION 2 — NATURE, SCOPE AND CATEGORY OF EMPANELMENT

- 2.1 Category:** Single category — Composite (Civil + Electrical) AMC works, each package having an estimated value of up to **Rs. 2.00 Crore** per annum (hereinafter the “Reference Value”). Separate applications for separate trades or value bands are not applicable.
- 2.2 Works envisaged:** The 62 (sixty-two) AMC packages for the year 2026-27 listed at **Appendix-I** covering police colonies/buildings/establishments, across the districts of Delhi Police, and further AMC packages as DPHCL may take up during the validity of the panel. The list is indicative; DPHCL may add, delete, merge, split or re-group packages without any claim from the empanelled contractors.
- 2.3 Scope of a typical AMC package:** comprehensive day-to-day and periodic maintenance of occupied Government residential quarters and non-residential buildings, including but not limited to:
 - (a) Civil works — attending to complaints and repairs of masonry, plaster, flooring, doors / windows / grills, glazing, roofing and waterproofing, whitewashing / distempering / painting, minor RCC and structural repairs, internal roads, pavements and boundary walls;
 - (b) Internal water supply, sanitary installations and drainage — pipelines, fittings, fixtures, overhead / underground tanks, pumps, manholes, sewer lines and storm-water drains within the premises, including de-choking;

- (c) Internal electrical installations — wiring, switchgear, DBs, fans, light fittings, street / compound lighting, earthing, and minor LT maintenance, executed through a licensed electrical contractor in accordance with the Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations in force;
- (d) Horticulture maintenance where specifically included in a package; and
- (e) Operation of a complaint-handling mechanism with site-based manpower, materials, tools and plant, as specified in AMC tender.

2.4 Period of each AMC: normally 12 (twelve) months, as stated in the AMC tender.

2.5 Validity of the panel: Three (03) years from the date of approval of the panel by the Competent Authority, subject to annual performance review under Section 13. DPHCL may, at its discretion, invite fresh applications annually to add eligible contractors to the panel; contractors already on the panel need not re-apply during its validity, but shall keep their documents (licences, registrations, solvency etc.) current.

2.6 Contractors empanelled by DPHCL earlier for individual trades (Civil only / Electrical only) shall apply afresh under this NIT for the composite empanelment.

2.7 No guarantee of work: Empanelment only creates a panel of pre-qualified contractors. It does not confer any right to, or guarantee of, the award of any work or any minimum volume of work.

SECTION 3 — CRITICAL DATE SHEET

S. No.	Activity	Date	Time (hrs)
1	Date of publishing on CPPP / DPHCL website	18.09.2026 (Thu)	16:00
2	Document download / sale start date	19.09.2026 (Sat)	11:00
3	Clarification start date (queries by e-mail)	19.09.2026 (Sat)	11:00
4	Pre-bid meeting (Conference Hall, 13th Floor, DPHCL and online)	29.09.2026 (Tue)	11:30
5	Clarification end date	30.09.2026 (Wed)	17:00
6	Last date for issue of replies / corrigendum, if any	03.10.2026 (Sat)	17:00
7	Bid submission start date	05.10.2026 (Mon)	10:00
8	Bid submission end date	12.10.2026 (Mon)	16:00
9	Opening of technical bids (online, CPPP)	13.10.2026 (Tue)	15:30
10	Validity of applications	120 days from the bid submission end date	—

SECTION 4 — DEFINITIONS

4.1 “DPHCL” / “Corporation” means Delhi Police Housing Corporation Limited, New Delhi.

4.2 “Competent Authority” means the Managing Director, DPHCL, or an officer to whom powers are delegated.

4.3 “Applicant” means a sole proprietorship firm, partnership firm, LLP or company registered in India that submits an application under this NIT. Joint Ventures and consortia are not permitted.

4.4 “Engineer-in-Charge” means the Executive Engineer, DPHCL, in charge of the AMC package concerned, or such other officer as may be designated.

- 4.5 “Reference Value”** means Rs. 2.00 Crore, being the maximum estimated annual value of an AMC package under this category, on which the eligibility thresholds in Section 5 are computed.
- 4.6 “Similar Work”** has the meaning assigned in Clause 5.2.2.
- 4.7 “Client”** means a Ministry / Department of the Central or a State Government / UT Administration, a Central or State Autonomous Body, a statutory body, a Central or State Public Sector Undertaking (including public sector banks), or a Metro Rail Corporation / SPV/Private firms.
- 4.8 “CPPP”** means the Central Public Procurement Portal, <https://eprocure.gov.in>.

SECTION 5 — ELIGIBILITY CRITERIA

The criteria below are minimum requirements. An applicant must satisfy every one of them; failure in any single criterion shall render the application non-responsive.

5.1 Basic Requirements

- 5.1.1** The applicant shall be a legal entity registered in India (proprietorship / partnership / LLP / company) with a valid PAN and GST registration (GSTIN) in the name of the applicant.
- 5.1.2** The applicant shall have valid EPF and ESIC registrations and shall be registered under the Building.
- 5.1.3** The applicant shall have an operational office in the NCT of Delhi / NCR, or shall undertake to establish one within 30 days of empanelment.

5.2 Work Experience

- 5.2.1** The applicant shall have satisfactorily **completed** Similar Works for a Government client during the last **seven (07) years** ending on the last day of the month previous to the month in which applications are invited (i.e., the period 01.09.2019 to 31.08.2026), as under:

Option	Number of Similar Works	Minimum value of each work	Minimum component within each work
(a)	Three (03) completed works	40% of Reference Value Rs. 0.80 Crore each	Civil $\geq$ 50% and Electrical $\geq$ 25% of the value of that work
(b)	Two (02) completed works	50% of Reference Value Rs. 1.00 Crore each	Civil $\geq$ 50% and Electrical $\geq$ 25% of the value of that work
(c)	One (01) completed work	80% of Reference Value Rs. 1.60 Crore	Civil $\geq$ 50% and Electrical $\geq$ 25% of the value of that work

5.2.2 *“Similar works” means execution of composite or individual Civil/Electrical Annual Maintenance Contracts (AMC) works for Government residential colonies, office buildings or institutional campuses, metro stations or any maintenance works in Central/State Government Departments, Autonomous Bodies, or Public Sector Undertakings (PSUs)/Banks/Metros/SPV. Separate Civil and Electrical maintenance contracts may also be clubbed and treated as one composite Similar Work*

5.2.3 Deleted

- 5.2.4** A multi-year maintenance contract shall be considered only for the value of work actually executed and certified for completed period(s). Ongoing works that have not been completed shall not be counted towards eligibility; they shall be disclosed in Annexure-2 for assessment of current commitments.
- 5.2.5** For arriving at the value of a Similar Work, the gross value of work executed (inclusive of GST, if any, as certified by the client) shall be brought to the current costing level by enhancing it at a Simple rate of 7% (seven percent) per annum, computed from the date of completion up to the last date of submission of applications.

5.2.6 Each Similar Work claimed shall be supported by the work order / agreement and a completion / performance certificate issued by an officer of the client not below the rank of Executive Engineer or equivalent, stating the name of work, agreement number, value of work executed with Civil and Electrical break-up, stipulated and actual dates of start and completion, and the quality of performance. Self-certification by the applicant shall not be accepted. TDS certificates (Form 16A / 26AS) for the work may be called for in support.

5.3 Financial Capability

5.3.1 Turnover: Average annual financial turnover of not less than **30% of the Reference Value, i.e., Rs. 60.00 Lakh**, during the last three consecutive audited financial years, namely FY 2023-24, 2024-25 and 2025-26, certified by a Chartered Accountant in Form-5.

5.3.2 Profit / Loss: The applicant shall not have incurred a loss (profit after tax negative) in more than two years during the last five consecutive financial years, namely FY 2021-22 to 2025-26, certified by a Chartered Accountant in Form-5.

5.3.3 Bank Solvency: A Bank Solvency Certificate of not less than **40% of the Reference Value, i.e., Rs. 80.00 Lakh**, issued by a Scheduled Bank on its letterhead not earlier than six (06) months before the last date of submission. The original shall be produced for verification when called for.

5.3.4 All Chartered Accountant certificates shall bear the Unique Document Identification Number (UDIN) generated on the ICAI portal. A certificate without a valid, verifiable UDIN shall not be considered.

5.4 Registration and Licences

5.4.1 Enlistment: Valid enlistment in the category (Civil / Building / Composite) and class-IV, Class III and above classes, with CPWD, MES, a State PWD / Delhi PWD, or a Central / State PSU or Government Department having a formal system of enlistment.

5.4.2 Electrical licence: A valid Electrical Contractor's Licence issued by the Electrical Licensing Board / Electrical Inspectorate, Govt. of NCT of Delhi, held either (a) by the applicant itself, or (b) by an associate licensed electrical contractor with whom the applicant has a registered agreement / MoU, valid for the full period of the panel, for execution of the electrical component of the AMCs awarded. In case (b), the associate's licence, the agreement, and the associate's undertaking shall be uploaded; any change of associate during the panel period requires the prior written approval of DPHCL.

5.4.3 Where a licence or registration expires during the validity of the panel, the empanelled contractor shall submit the renewed document before expiry; failing which the contractor shall not be invited for AMC tenders until renewal.

5.6 Grounds of Ineligibility

5.6.1 An applicant (including its proprietor / any partner / director) shall be ineligible if it:

- (a) is under a subsisting order of debarment / suspension of business dealings issued by DPHCL, any Ministry / Department of the Central or a State Government, or any PSU, on the date of submission;
- (b) has been debarred, or has had a contract rescinded / terminated for poor or unsatisfactory performance, by any Government client during the last three (03) years before the date of publication of this NIT;
- (c) is under liquidation, insolvency resolution, court receivership or similar proceedings, or its business activities are suspended;
- (d) is from a country sharing a land border with India, unless registered with the Competent Authority in terms of the Department of Expenditure Order No. 6/18/2019-PPD dated 23.07.2020 (as amended);
- (e) has submitted, in any procurement of DPHCL, false or forged documents.

5.6.2 Only one application per applicant is permitted. A proprietor / partner / director of an applicant shall not be a proprietor / partner / director of any other applicant under this NIT. In such a case, all related applications shall be rejected.

SECTION 6 — EMPANELMENT PROCESSING FEE

- 6.1 Amount:** Each applicant shall pay a **non-refundable Empanelment Processing Fee of ₹10,000/- (Rupees Ten Thousand only)+GST** along with the application. The said fee shall be towards processing, scrutiny and evaluation of the application and shall not confer any right upon the applicant for award of any work. Empanelment shall not constitute a commitment by DPHCL to award any work to the empanelled agency. The fee shall be non-refundable irrespective of whether the applicant is empanelled or otherwise.” No Earnest Money Deposit is required at this empanelment stage; Bid Security / Bid Security Declaration shall be governed by the AMC tenders.
- 6.2 Mode:** Demand Draft / Banker's Cheque drawn on a Scheduled Bank in favour of “Delhi Police Housing Corporation Limited”, payable at New Delhi. The scanned copy of same shall be uploaded as Enclosure E-1, and the original instrument shall be delivered to the Office of the Superintending Engineer, DPHCL, before the time of opening of technical bids. **An application whose fee instrument is not received shall be rejected.**
- 6.3 Exemption:** Micro and Small Enterprises (MSEs) as defined in the Public Procurement Policy for MSEs Order, 2012 (as amended) and holding a valid Udyam Registration Certificate for the relevant works / services activity, and Start-ups recognised by DPIIT, are exempted from payment of the processing fee on uploading the certificate as Enclosure E-1.

SECTION 7 — DOCUMENTS TO BE UPLOADED (TECHNICAL BID)

The applicant shall upload legible scanned copies of the following, each signed and stamped by the authorised signatory, in the order below and named as indicated. Missing, illegible or partly filled documents shall render the application liable to summary rejection, subject to Clause 10.4.

Encl.	Document	NIT Clause
E-1	Proof of payment of processing fee, or Udyam / DPIIT certificate for exemption	6
E-2	Form-1: Application Form, fully filled	Form-1
E-3	Form-2: Declaration cum Undertaking on applicant's letterhead	Form-2
E-4	Constitution documents — Partnership Deed / Certificate of Incorporation with MoA & AoA / LLP Agreement / proprietorship declaration	5.1.1
E-5	Authority of the signatory — Board Resolution / Power of Attorney / Partnership authority	5.1.1
E-6	PAN card and GST Registration Certificate	5.1.1
E-7	GST returns (GSTR-3B) for the last six (06) months	5.1.1
E-8	EPF and ESIC registration certificates;	5.1.2
E-9	Annexure-1 with work orders and completion / performance certificates of each Similar Work	5.2
E-10	Annexure-2: works in hand, with work orders	5.2.4
E-11	Form-5: CA certificate (turnover and profit / loss) with UDIN, and audited Balance Sheets & Profit and Loss Accounts for FY 2021-22 to 2025-26	5.3.1, 5.3.2

Encl.	Document	NIT Clause
E-12	Income Tax Returns (ITR-V acknowledgement) for AY 2024-25, 2025-26 and 2026-27	5.3
E-13	Bank Solvency Certificate (not older than 6 months)	5.3.3
E-14	Enlistment / registration certificate (Clause 5.4.1)	5.4.1
E-15	Electrical Contractor's Licence (own, or associate's with registered agreement / MoU and associate's undertaking)	5.4.2
E-16	Form-3: Affidavit of Authenticity and Non-Debarment on Rs. 100 non-judicial stamp paper, notarised	5.6, 15
E-17	Form-4: Undertaking on Subletting and Own Resources on Rs. 100 non-judicial stamp paper, notarised	14.9
E-18	Annexure-3 (litigation) and Annexure-4 (relatives / conflict of interest) — signed, even if NIL	16.4
E-19	Company / firm profile with office address in Delhi / NCR, contact numbers and e-mail	5.1.3
E-20	Appendix-II: Check List, duly filled	—

SECTION 8 — INSTRUCTIONS TO APPLICANTS FOR ONLINE SUBMISSION

- 8.1** The NIT may be downloaded from <https://eprocure.gov.in> (CPPP) and the DPHCL website from the date and time in Section 3.
- 8.2** Applicants shall enrol on the CPPP and possess a valid Digital Signature Certificate (DSC) (signing) issued by a licensed Certifying Authority, in the name of the authorised signatory. DPHCL shall not be responsible for any failure arising from the applicant's DSC, internet connectivity or system.
- 8.3** Applications shall be submitted online only, before the bid submission end date and time. Applicants are advised not to wait until the last hour. The server time on the CPPP shall be final.
- 8.4** Documents shall be uploaded in PDF format (and in the formats prescribed for the Forms), clearly scanned and named in the sequence of Section 7. Password-protected or corrupted files shall be treated as not submitted.
- 8.5** Every page of the application and its enclosures shall be signed and stamped by the authorised signatory.
- 8.6** All formats (Forms and Annexures) shall be filled in completely. Where a field is not applicable, “NIL” or “Not Applicable” shall be written. Formats may be reproduced on the applicant's letterhead but shall not be altered.
- 8.7** An applicant may modify or withdraw its application online before the bid submission end date and time. No modification is permitted thereafter.

SECTION 9 — CLARIFICATIONS, PRE-BID MEETING AND CORRIGENDA

- 9.1** Queries, if any, shall be sent by e-mail to vk57dphcl@gmail.com with a copy to dphcltd@yahoo.com, quoting the NIT number, during the clarification window (19.09.2026, 11:00 hrs to 30.09.2026, 17:00 hrs). No query shall be entertained thereafter.
- 9.2** A pre-bid meeting shall be held on **29.09.2026 at 11:30 hrs** in the Conference Hall, 13th Floor, Tower-2, New Police Headquarters, Jai Singh Road, New Delhi-110001, and simultaneously through **video conferencing**. Applicants wishing to join online shall intimate by e-mail at least one working day in

advance; the joining link (Zoom / Webex / MS Teams or other platform) shall be shared on the registered e-mail ID.

- 9.3** Participation in the pre-bid meeting is optional. No clarification, interpretation or assurance given orally at the meeting shall bind DPHCL.
- 9.4** Replies to queries and any amendment, addition, deletion or modification of this NIT shall be issued only by way of an addendum / corrigendum published on the CPPP and the DPHCL website, and shall form part of this NIT. No individual intimation shall be sent. Applicants shall monitor the portals until the bid submission end date.
- 9.5** DPHCL may, at its discretion, extend the bid submission end date by corrigendum.

SECTION 10 — EVALUATION AND EMPANELMENT PROCEDURE

- 10.1** Applications shall be opened online on the date and time in Section 3. Applicants may view the opening online.
- 10.2** Applications shall be evaluated by a duly constituted Evaluation Committee on a pass / fail basis against the criteria in Section 5. No marks, grading or ranking shall be assigned. Every applicant that meets all the criteria, and whose credentials are verified under Clause 10.5, shall be recommended for empanelment, subject to Clause 10.7.
- 10.3** Evaluation shall be based on the documents uploaded. DPHCL shall not be obliged to seek any information not furnished.
- 10.4** DPHCL may, in its discretion, seek clarification or shortfall documents in writing (by e-mail / CPPP), limited to documents that establish a fact existing on or before the bid submission end date. Non-submission of Form-3, the processing fee / exemption, or evidence of Similar Work is not a curable shortfall.
- 10.5** DPHCL may verify any credential by physical inspection of the works cited, by reference to the client / issuing authority, by verification of UDIN and GST / ITR data, and by obtaining confidential reports from clients and credit opinions from bankers. The applicant shall be deemed to have authorised such verification. An applicant whose credentials are not confirmed shall not be empanelled.
- 10.6** Merely meeting the minimum criteria shall not entitle an applicant to empanelment if verification or client feedback discloses adverse facts; reasons shall be recorded by the Committee.
- 10.7** The recommendations of the Committee shall be placed before the Competent Authority, whose decision shall be final. The list of empanelled contractors shall be published on the CPPP (Result of Tender) and on the DPHCL website, and communicated by e-mail to the empanelled contractors.

SECTION 11 — VALIDITY OF APPLICATION

- 11.1** Applications shall remain valid for 120 (one hundred and twenty) days from the bid submission end date. DPHCL may request an extension of validity; an applicant may refuse such request, in which case its application shall not be considered further.

SECTION 12 — ALLOTMENT OF AMC PACKAGES TO EMPANELLED CONTRACTORS

- 12.1** AMC packages (Appendix-I and future packages) shall be allotted through online tender from the successful empanelled/pre-qualified bidders on the CPPP, invited from all contractors on the panel at the time of issue of each tender.
- 12.2** Each such tender shall follow the two-cover system. As qualification stands established through this empanelment, the technical cover shall be limited to responsiveness (acceptance of terms, Bid Security / Bid Security Declaration, site-visit declaration, updated validity of licences and registrations, etc.). The

financial cover of technically responsive bidders shall be opened and the work awarded to the lowest (L-1) bidder.

- 12.3** The estimated cost, schedule of quantities / rates, period of contract, manpower schedule, and special conditions of each package shall be notified in the respective tender.

SECTION 13 — PERFORMANCE REVIEW, SUSPENSION AND REMOVAL FROM PANEL

- 13.1** The performance of every empanelled contractor shall be reviewed at least once a year by the Engineer-in-Charge on the basis of SLA compliance, quality of work, complaint-closure record, statutory compliance, safety record, and conduct.
- 13.2** An empanelled contractor shall be liable to suspension or removal from the panel, after issue of a show cause notice and consideration of its reply, on any of the following grounds:
- (a) unsatisfactory performance in any DPHCL AMC, including rescission of a contract;
 - (b) refusal to accept or failure to commence a work after award, or failure to submit the Performance Guarantee;
 - (c) non-payment of minimum wages or statutory dues to workers, or serious breach of safety norms;
 - (d) furnishing false information or forged documents at any stage;
 - (e) cartelisation, bid-rigging, canvassing, or any other act under Section 15;
 - (f) debarment by any Government client, insolvency, or loss of an essential licence / registration;
 - (g) any change in constitution of the firm without prior intimation to DPHCL within thirty (30) days.
- 13.3** A contractor removed from the panel shall not be eligible for fresh empanelment for the period specified in the removal order, and may additionally be debarred in accordance with the debarment policy of DPHCL / CPWD.

SECTION 14 — AMC STIPULATIONS (APPLICABLE TO EVERY AMC AWARDED)

The following stipulations shall form part of every AMC awarded to an empanelled contractor, in addition to the conditions of the individual tender:

- 14.1 Governing conditions:** CPWD General Conditions of Contract 2023, with amendments and correction slips up to the date of the individual tender, read with the Delhi Schedule of Rates (DSR) and specifications as specified in that tender.
- 14.2 Price firmness:** Rates accepted shall remain firm for the entire contract period. No escalation shall be payable on account of changes in labour indices, material prices or fuel prices; Clauses 10CA and 10CC of GCC-2023 shall not apply.
- 14.3 Service Level Agreement (SLA):** All complaints shall be registered through the DPHCL complaint portal / register and categorised as under:

Category	Illustrative nature	Response / resolution time
Emergency	Failure of water supply, major short circuit, electrical shock hazard, sewer overflow, structural distress	Attend within 04 hours; make safe immediately
General / routine	Leakage, choked drain, minor electrical and civil repairs	Resolve within 48 hours
Planned / periodic	Painting, waterproofing, replacement works as per approved programme	As per the schedule approved by the Engineer-in-Charge

- 14.4 Subletting:** Subletting or assignment of the contract, in whole or in part, is strictly prohibited without the prior written permission of the Engineer-in-Charge. Execution of the electrical component through the approved associate licensed contractor under Clause 5.4.2(b) shall not be treated as subletting.
- 14.5 Conduct:** The contractor and its workers shall conduct themselves with courtesy towards residents, shall not collect any money from residents, and shall comply with the security instructions of Delhi Police for the premises. Police verification of all workers deployed shall be obtained before deployment.
- 14.6 Integrity Pact:** An Integrity Pact in the standard format shall be executed where the individual tender so provides, in accordance with CVC guidelines.

SECTION 15 — CODE OF INTEGRITY, FRAUD AND CONSEQUENCES

- 15.1** Applicants shall observe the Code of Integrity under Rule 175 of GFR 2017 and shall not indulge in any corrupt, fraudulent, collusive, coercive or obstructive practice, including canvassing, cartelisation, pooling or bid-rigging, in connection with this NIT or any AMC awarded under it.
- 15.2** Canvassing in any form, directly or indirectly, shall lead to rejection of the application.
- 15.3** If any information furnished or document uploaded by an applicant is found to be false, fabricated or forged, at any stage (including after empanelment or award):
- the application shall be rejected, or the empanelment cancelled,
 - the processing fee shall stand forfeited;
 - the applicant, its proprietor / partners / directors, may be debarred from DPHCL works in accordance with the applicable debarment policy; and
 - DPHCL shall lodge an FIR against the applicant and all persons responsible, for offences including those under Sections 318(4) (cheating), 336 (forgery), 340(2) (using a forged document as genuine) and 61(2) (criminal conspiracy) of the Bharatiya Nyaya Sanhita, 2023 (corresponding to Sections 420, 463/465, 471 and 120-B of the erstwhile Indian Penal Code), and the Prevention of Corruption Act, 1988, as applicable.

SECTION 16 — GENERAL TERMS AND CONDITIONS

- 16.1** DPHCL reserves the right to empanel contractors as per its requirements, and to accept or reject any or all applications, or to annul the process at any stage, without assigning any reason and without incurring any liability. No correspondence shall be entertained in this regard.
- 16.2** The applicant should be resourceful and experienced. It is desirable (though not an eligibility condition) that the applicant has experience of HT / LT electrical maintenance works for Government clients.
- 16.3** Applications of debarred or ineligible applicants shall be rejected summarily. If such facts come to notice at a later stage, the empanelment shall be cancelled, and further action under Section 15 may be taken.
- 16.4** Any litigation / arbitration with Government clients during the last seven years, and any near relative working in DPHCL, shall be disclosed in Annexure-3 and Annexure-4 respectively. Non-disclosure shall be treated as suppression of material facts.
- 16.5** The empanelled contractor shall intimate DPHCL, within thirty (30) days, of any change in its constitution, address, authorised signatory, licences, registrations, or of any debarment / suspension by any other organisation.
- 16.6** The empanelled contractor shall comply with all applicable labour, tax, environmental and safety laws. DPHCL may inspect the contractor's office and sites at any time.
- 16.7** Empanelment is not transferable. Any merger, acquisition or change in constitution shall require fresh evaluation by DPHCL before the contractor is invited for further tenders.

- 16.8** Conditional applications, or applications with any deviation from the NIT, shall be rejected.
- 16.9** The decision of the Competent Authority on any matter relating to this empanelment shall be final and binding.

SECTION 17 — JURISDICTION

- 17.1** Any dispute arising out of this empanelment process shall be subject to the exclusive jurisdiction of the competent courts at New Delhi. Disputes arising under an individual AMC shall be governed by the dispute-resolution provisions of that contract.

Sd/-
Superintending Engineer/DPHCL
For and on behalf of Managing Director, DPHCL
Delhi Police Housing Corporation Limited, New Delhi

FORM-1**APPLICATION FORM***[To be filled in completely, signed, stamped and uploaded as Enclosure E-2]*

S. No.	Particulars	Details
1	Name of the applicant firm	
2	Registered office address	
3	Office address in Delhi / NCR (if different)	
4	Telephone / Mobile No. / E-mail ID (for all official communication)	
5	Constitution (Proprietorship / Partnership / LLP / Private Ltd. / Public Ltd.) — Encl. E-4	
6	Year of establishment and number of years in maintenance works	
7	Names of proprietor / partners / directors (with DIN, where applicable)	
8	Name, designation, mobile no. and e-mail of the authorised signatory; mode of authorisation — Encl. E-5	
9	PAN / GSTIN	
10	EPF Code No. / ESIC Code No.	
11	Average annual turnover FY 2023-24 to 2025-26 (Rs. Lakh) — as per Form-5	FY 2023-24: FY 2024-25: FY 2025-26: Average:
12	Number of years of loss (PAT negative) in FY 2021-22 to 2025-26 — as per Form-5	
13	Bank solvency amount, issuing bank and date — Encl. E-13	
14	Enlistment details: department, category, class, registration no., validity — Encl. E-14	
15	Electrical Contractor's Licence: own / associate (name of licensee, licence no., validity) — Encl. E-15	
16	Option under Clause 5.2.1 under which the applicant qualifies: (a) / (b) / (c) — details in Annexure-1	
17	Udyam Registration No. / DPIIT recognition (if fee exemption claimed) — Encl. E-1	
18	Banker's details: name and address of bank, account no., type of account, IFSC	

I / We certify that the information furnished above is true and correct to the best of my / our knowledge and belief.

Place: _____ Date: _____	Signature of Authorised Signatory: _____ Name & Designation: _____ Seal of the Applicant Firm
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DECLARATION CUM UNDERTAKING*[On the applicant's letterhead — upload as Enclosure E-3]*

To,
 The Managing Director,
 Delhi Police Housing Corporation Limited,
 13th Floor, Tower-2, New Police Headquarters,
 Jai Singh Road, New Delhi-110001

Subject: Application for Pre-qualification cum Empanelment for Composite (Civil + Electrical) AMC works against NIT No. DPHCL/EMPL/AMC/2026-27/01 – reg.

Sir,

I / We have read and understood the NIT, including all corrigenda, and hereby apply for empanelment. I / We declare and undertake that:

1. The undersigned is authorised to sign this application on behalf of the applicant; the authority is enclosed.
2. We accept all the terms and conditions of the NIT unconditionally, and have not altered its contents or formats.
3. All information, certificates and documents submitted are true, correct and genuine. If any of them is found to be incorrect or forged at any stage, DPHCL may reject our application, cancel our empanelment, rescind any contract awarded, debar us, and initiate criminal proceedings under Section 15 of the NIT.
4. Our firm is not under liquidation, insolvency resolution, court receivership or similar proceedings.
5. We are not under any subsisting debarment, and have not been debarred, nor had any contract rescinded for poor performance, by any Government client during the last three years.
6. We are not from a country sharing a land border with India, or, if so, we are registered with the Competent Authority (copy enclosed).
7. No proprietor / partner / director of our firm is a proprietor / partner / director of any other applicant under this NIT.
8. Details of litigation / arbitration and of near relatives in DPHCL are fully disclosed in Annexure-3 and Annexure-4.
9. We have / shall establish an office in Delhi / NCR within 30 days of empanelment (if not already existing).
10. We shall comply with all labour laws, pay not less than the notified minimum wages through bank transfer, and deposit EPF / ESI contributions for all workers deployed.
11. We shall abide by the Code of Integrity (Rule 175, GFR 2017) and shall not indulge in canvassing, cartelisation or any other prohibited practice.
12. We have no objection to DPHCL making enquiries about the works listed by us, verifying our documents, and obtaining reports from our clients and bankers.
13. We understand that DPHCL is not bound to empanel us, that empanelment does not guarantee any work, and that the decision of DPHCL shall be final and binding.

Yours faithfully,

Place: _____	Signature of Authorised Signatory: _____
Date: _____	Name & Designation: _____
	Seal of the Applicant Firm

FORM-3**AFFIDAVIT OF AUTHENTICITY AND NON-DEBARMENT**

[On non-judicial stamp paper of Rs. 100/-, duly notarised — upload as Enclosure E-16]

I, _____ son / daughter of _____, aged ____ years, resident of _____, the Proprietor / Partner / Director / Authorised Signatory of M/s _____ (hereinafter “the applicant”), do hereby solemnly affirm and declare as under:

1. That I am competent and duly authorised to make this affidavit on behalf of the applicant.
2. That all documents, certificates and information uploaded by the applicant against NIT No. DPHCL/EMPL/AMC/2026-27/01 of DPHCL are true, authentic and genuine, and no document has been fabricated, forged, altered or tampered with.
3. That the completion / performance certificates, work orders, CA certificates (with UDIN) and bank solvency certificate submitted have been issued by the respective authorities and have not been obtained by any unlawful means.
4. That the applicant, its proprietor / partners / directors, are not under any subsisting order of debarment or suspension of business by DPHCL, any Ministry / Department of the Central or any State Government, or any Public Sector Undertaking, and have not been so debarred, nor had any contract rescinded for poor performance, during the last three (03) years prior to the date of publication of the said NIT.
5. That if any statement made herein, or any document submitted, is found to be false at any stage, DPHCL shall be at liberty to reject the application, cancel the empanelment, rescind any contract, forfeit securities, debar the applicant, and lodge an FIR under the Bharatiya Nyaya Sanhita, 2023 and the Prevention of Corruption Act, 1988, and the applicant shall have no claim whatsoever against DPHCL.

DEPONENT**VERIFICATION**

Verified at _____ on this ____ day of _____ 2026 that the contents of the above affidavit are true and correct to the best of my knowledge and belief, and nothing material has been concealed therefrom.

DEPONENT

FORM-4**UNDERTAKING ON SUBLETTING AND OWN RESOURCES**

[On non-judicial stamp paper of Rs. 100/-, duly notarised — upload as Enclosure E-17]

I, _____, Proprietor / Partner / Director / Authorised Signatory of M/s _____, do hereby solemnly affirm and undertake that:

1. Any AMC awarded to us by DPHCL shall be executed with our own resources, manpower, supervisory staff, tools and plant.
2. We shall not sublet, assign or transfer any AMC, in whole or in part, on a back-to-back basis or otherwise, without the prior written permission of the Engineer-in-Charge.
3. The electrical component shall be executed by us under our own licence / through our approved associate licensed electrical contractor M/s _____ (Licence No. _____, valid up to _____), and we shall remain solely responsible to DPHCL for its execution.
4. Any breach of this undertaking shall entitle DPHCL to rescind the contract, forfeit the Performance Guarantee and security deposit, remove us from the panel and take further action as per the NIT.

DEPONENT**VERIFICATION**

Verified at _____ on this ____ day of _____ 2026 that the contents of the above undertaking are true and correct to the best of my knowledge and belief.

DEPONENT

FORM-5**CHARTERED ACCOUNTANT'S CERTIFICATE — TURNOVER AND PROFIT / LOSS***[On the letterhead of the Chartered Accountant, with UDIN — upload as Enclosure E-11]*

This is to certify that the financial turnover and profit after tax of M/s _____ (PAN _____), as per their audited accounts, are as under:

Financial Year	Turnover (Rs. in Lakh)	Profit / (Loss) after Tax (Rs. in Lakh)
2021-22		
2022-23		
2023-24		
2024-25		
2025-26		
Average annual turnover, FY 2023-24 to 2025-26		—

Number of years with loss (profit after tax negative) during FY 2021-22 to 2025-26: _____

Place: _____	Signature & Seal of Chartered Accountant
Date: _____	Name: _____ Membership No.: _____
	Firm Regn. No.: _____
	UDIN: _____

ANNEXURE-1

SIMILAR WORKS COMPLETED DURING THE LAST SEVEN YEARS (01.09.2019 TO 31.08.2026)

[Enclose work order and completion / performance certificate for each work — Enclosure E-9]

S. No.	Client name, address, contact of certifying officer	Name of work & Agreement No.	Value executed – Civil (Rs.)	Value executed – Elect. (Rs.)	Total value (Rs.)	Stipulated / actual period (From-To)	Updated value @7% p.a. (Rs.)	Delay / LD / termination, if any
1								
2								
3								
4								

Notes: (1) Civil and Electrical break-up is mandatory. (2) Updated value is to be computed as per Clause 5.2.5. (3) Where separate Civil and Electrical contracts are clubbed, list them against the same S. No. and enclose both sets of documents.

Place: _____ Date: _____	Signature of Authorised Signatory: _____ Name & Designation: _____ Seal of the Applicant Firm
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ANNEXURE-2

AMC / MAINTENANCE WORKS IN HAND*[Enclose copies of work orders — Enclosure E-10]*

S. No.	Client name & address	Name of work	Contract value (Rs.)	Period (From–To)	Value executed so far (Rs.)
1					
2					
3					
4					

Place: _____

Date: _____

Signature of Authorised Signatory: _____

Name & Designation: _____

Seal of the Applicant Firm

ANNEXURE-3

DETAILS OF LITIGATION / ARBITRATION CASES (LAST SEVEN YEARS AND PENDING)

[If NIL, write "NIL", sign and upload — Enclosure E-18]

Year	For / against applicant	Name of client	Cause of litigation / dispute	Disputed amount (Rs.)	Awarded amount / status

Place: _____
Date: _____

Signature of Authorised Signatory: _____
Name & Designation: _____
Seal of the Applicant Firm

ANNEXURE-4

DECLARATION REGARDING NEAR RELATIVES / CONFLICT OF INTEREST

[If NIL, write "NIL", sign and upload — Enclosure E-18]

I / We declare that the following near relatives of the proprietor / partners / directors of the applicant are employed in DPHCL / Delhi Police (Engineering or allied wings), and that there is no other conflict of interest:

Name of relative	Designation and place of posting	Relationship

"Near relative" includes spouse, parents, children, siblings, and their spouses, and the parents and siblings of the spouse.

Place: _____ Date: _____	Signature of Authorised Signatory: _____ Name & Designation: _____ Seal of the Applicant Firm
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APPENDIX-I**LIST OF ANNUAL MAINTENANCE CONTRACT (AMC) WORKS 2026-27***[Indicative list of packages to be tendered among empanelled contractors — refer Clause 2.2]*

S. No.	District / Unit	Name of Work and Location	No. of Qtrs	Scope
1	East	AMC 2026-27 at East District, Delhi Location – PC Mandawali, Madhu Vihar, DCP Office Complex Mandawali	80	Civil + Electrical
2	East	AMC 2026-27 at East District, Delhi Location – PC Shakarpur, Laxmi Nagar	143	Civil + Electrical
3	East	AMC 2026-27 at East District, Delhi Location – PC Kalyanpuri, New Ashok Nagar, Mayur Vihar	134	Civil + Electrical
4	East	AMC 2026-27 at East District, Delhi Location – PC Kaushambi	200	Civil + Electrical
5	East	AMC 2026-27 at East District, Delhi Location – PC Kondli Check Post	130	Civil + Electrical
6	Outer	AMC 2026-27 at Outer District, Delhi Location – PC Sultanpuri, PC Mangolpuri, PC Nangloi, PC PP Dost	154	Civil + Electrical
7	Outer	AMC 2026-27 at Outer District, Delhi Location – PC Paschim Vihar	116	Civil + Electrical
8	Outer	AMC 2026-27 at Outer District, Delhi Location – PC Pitampura Police Line	414	Civil + Electrical
9	Central	AMC 2026-27 at Central District, Delhi Location – PC Rajender Nagar, Karol Bagh, Patel Nagar, Kamla Market	110	Civil + Electrical
10	Central	AMC 2026-27 at Central District, Delhi Location – PC Paharganj, Chandani Mahal, Hauz Qazi, Daryaganj	144	Civil + Electrical
11	Shahdara	AMC 2026-27 at Shahdara District, Delhi Location – GTB Enclave, Seemapuri, MS Park & Geeta Colony	178	Civil + Electrical
12	Shahdara	AMC 2026-27 at Shahdara District, Delhi Location – PC Krishna Nagar, Jagatpuri, Farsh Bazar & Vivek Vihar	198	Civil + Electrical
13	New Delhi	AMC 2026-27 at New Delhi District, Delhi Location – PC Chanakya Puri, PC Teen Murti Compound	126	Civil + Electrical
14	New Delhi	AMC 2026-27 at New Delhi District, Delhi Location – PC Mandir Marg, PC Tughlak Road	106	Civil + Electrical
15	New Delhi	AMC 2026-27 at New Delhi District, Delhi Location – PC Ashoka Police Line & PC Tilak Marg	153	Civil + Electrical
16	New Delhi	AMC 2026-27 at New Delhi District, Delhi Location – PC Delhi Police Security Headquarters, Bapudham, Chanakyapuri	—	Civil
17	North East	AMC 2026-27 at North East District, Delhi Location – PC Seelampur, Old Welcome, New Welcome & Jyoti Nagar	175	Civil + Electrical
18	North East	AMC 2026-27 at North East District, Delhi Location – PC Old Nand Nagri (CAW Cell), Bhajanpura, New Nand Nagri, Khajuri, Gokulpuri	177	Civil + Electrical
19	North East	AMC 2026-27 at North East District, Delhi Location – PC Mandoli	360	Civil + Electrical
20	North West	AMC 2026-27 at North West District, Delhi Location – PS Ashok Vihar, Colony Shalimar Bagh, Keshav Puram, AU Block Pitampura, Maurya Enclave, Adarsh Nagar, Shalimar Bagh-II (near Haiderpur), PS/PC Jahangir Puri	411	Civil + Electrical

S. No.	District / Unit	Name of Work and Location	No. of Qtrs	Scope
21	North West	AMC 2026-27 at North West District, Delhi Location – PC Saraswati Vihar	208	Civil + Electrical
22	North West	AMC 2026-27 at North West District, Delhi Location – PC Ashok Vihar	432	Civil + Electrical
23	North West	AMC 2026-27 at North West District, Delhi Location – PC Shalimar Bagh	378	Civil + Electrical
24	North West (Model Town)	AMC 2026-27 at North West District, Delhi Location – PS Model Town	264	Civil + Electrical
25	North West (Model Town-II PCR)	AMC 2026-27 at North West District, Delhi Location – PS Model Town-II PCR	864	Civil + Electrical
26	DPA / Wazirabad	AMC 2026-27 at DPA/Wazirabad, North West District, Delhi Location – DPA Wazirabad	—	Civil + Electrical
27	North	AMC 2026-27 at North District, Delhi Location – PC Ahata Ki Dara	118	Civil + Electrical
28	North	AMC 2026-27 at North District, Delhi Location – PC Sadar Bazar, Subzi Mandi, Lahori Gate, Sarai Rohilla, Amba Bagh (Old PCR)	165	Civil + Electrical
29	North	AMC 2026-27 at North District, Delhi Location – PC Old Kotwali, Kashmiri Gate, Civil Court Line, Timarpur, Roop Nagar	178	Civil + Electrical
30	North (OPL)	AMC 2026-27 at North District, Delhi Location – PC Old Police Line (OPL)	—	Civil + Electrical
31	South West (IGI Mehram Nagar)	AMC 2026-27 at South West District, Delhi Location – PC IGI Mehram Nagar	106	Civil + Electrical
32	South West	AMC 2026-27 at South West District, Delhi Location – PC Vasant Vihar, Vasant Kunj, R.K. Puram Sec-4 & 8	103	Civil + Electrical
33	South West	AMC 2026-27 at South West District, Delhi Location – PC R.K. Puram Sec-12, Sarojini Nagar	190	Civil + Electrical
34	South West	AMC 2026-27 at South West District, Delhi Location – PC Delhi Cantt., Dhaura Kuan	192	Civil + Electrical
35	South (PTS Malviya Nagar)	AMC 2026-27 at South District, Delhi Location – PTS Malviya Nagar	404	Civil + Electrical
36	South	AMC 2026-27 at South District, Delhi Location – PC Hauz Khas IIT Gate	404	Civil + Electrical
37	South	AMC 2026-27 at South District, Delhi Location – PC/PS Hauz Khas Complex, GO's Complex, DCP/South Office Hauz Khas, PC Gulmohar Park, PC/PS Lodhi Colony, PC/PS FRRO Lines	254	Civil + Electrical
38	South	AMC 2026-27 at South District, Delhi Location – PC/PS C.R. Park, Greater Kailash, Ambedkar Nagar, Defence Colony, Mehrauli	215	Civil + Electrical
39	South East	AMC 2026-27 at South East District, Delhi Location – PC Nehru Place, Jungpura, Hazrat Nizamuddin, Sunlight Colony, Amar Colony, Lajpat Nagar, Srinivaspuri	130	Civil + Electrical
40	South East	AMC 2026-27 at South East District, Delhi Location – PC Kalkaji, Badarpur, New Friends Colony, Govindpuri, Sarita Vihar	155	Civil + Electrical
41	Outer North	AMC 2026-27 at Outer North District, Delhi Location – PC Sec A-9, Pocket-1, Himalaya Apartment, Narela	200	Civil + Electrical

S. No.	District / Unit	Name of Work and Location	No. of Qtrs	Scope
42	Outer North	AMC 2026-27 at Outer North District, Delhi Location – PC Sec A-10, Pocket-2, 4, 6, Narela	200	Civil + Electrical
43	Outer North	AMC 2026-27 at Outer North District, Delhi Location – Pocket-06, Pocket-13 Sec A-5, PC Bawana	619	Civil + Electrical
44	Outer North	AMC 2026-27 at Outer North District, Delhi Location – PC Pocket-01, Pocket-03 Sec B-4, PC NIA Narela	619	Civil + Electrical
45	Outer North	AMC 2026-27 at Outer North District, Delhi Location – PC Sec-18, PC Badli Sec-19, Sec-34-35	240	Civil + Electrical
46	Outer North	AMC 2026-27 at Outer North District, Delhi Location – Qtr. No. 01 to 501 at Sec A-1 to A-4, Pocket-1A, 1B, 1C (Golden Apartment & Hind Apartment), Narela	501	Civil + Electrical
47	Dwarka	AMC 2026-27 at Dwarka District, Delhi Location – PC Sec-13 Phase-1 & 2, Sec-16C & CIFSO	158	Civil + Electrical
48	Dwarka	AMC 2026-27 at Dwarka District, Delhi Location – PC Dabri, Zaffarpur Kalan, Dwarka Sec-19	147	Civil + Electrical
49	Dwarka	AMC 2026-27 at Dwarka District, Delhi Location – PC Sec-16B (Old) Block 1 to 8	456	Civil + Electrical
50	Dwarka	AMC 2026-27 at Dwarka District, Delhi Location – PC Sec-16A Block 1 to 14	708	Civil + Electrical
51	Dwarka	AMC 2026-27 at Dwarka District, Delhi Location – PC Sec-16B PHP Blocks A, B, C, D, E, F, G, H & J	342	Civil + Electrical
52	DPA / Dwarka	AMC 2026-27 at Dwarka District, Delhi Location – DPA Dwarka	172	Civil + Electrical
53	DPA / JK / West	AMC 2026-27 at DPA/West, Jharoda Kalan, Delhi Location – DPA West, Jharoda Kalan	—	Civil + Electrical
54	DPA / JK / East	AMC 2026-27 at DPA/East, Jharoda Kalan, Delhi Location – DPA East, Jharoda Kalan	—	Civil + Electrical
55	West	AMC 2026-27 at West District, Delhi Location – PC Vikas Puri, 3rd Bn. DAP	276	Civil + Electrical
56	West	AMC 2026-27 at West District, Delhi Location – PP Hari Nagar, PC Hari Nagar, PC Inderpuri, PC Kirti Nagar, PC Mayapuri, PC Todapur, PC Naraina	169	Civil + Electrical
57	West	AMC 2026-27 at West District, Delhi Location – PC Tilak Nagar, PC Janakpuri, DCP Office Complex Janakpuri, PP Staff Qtrs Janakpuri (C-Block), PC Nangli Zalib	198	Civil + Electrical
58	West	AMC 2026-27 at West District, Delhi Location – PC Punjabi Bagh, PC Tagore Garden, PC Rajouri Garden, MIG Rajouri Garden	162	Civil + Electrical
59	NPL (1st Bn. DAP)	AMC 2026-27 at 1st Bn. DAP, Delhi Location – New Police Line	995	Civil + Electrical
60	Rohini	AMC 2026-27 at Rohini District, Delhi Location – PC Sec-26	406	Civil + Electrical
61	Rohini	AMC 2026-27 at Rohini District, Delhi Location – PC Begumpur Staff Qtrs Sec-23, PC Aman Vihar Staff Qtrs Sec-22 & PC Kanjhawala	138	Civil + Electrical
62	Rohini	AMC 2026-27 at Rohini District, Delhi Location – PC DCP Staff Qtrs Sec-5, PC Budh Vihar ACP Staff Qtrs Sec-5, PC KNK Marg Sec-16, PC Rohini Sec-4, PC Rohini Sec-6, Sec-15, 16, 17	103	Civil + Electrical

Abbreviations: PC – Police Colony; PTS – Police Training School; DPA – Delhi Police Academy; JK – Jharoda Kalan; OPL – Old Police Lines; NPL – New Police Lines; DAP – Delhi Armed Police; NIA – Narela Industrial Area; PHP – Police Housing Project; “—” – quarter count not stated (campus / non-residential package).

APPENDIX-II

CHECK LIST OF DOCUMENTS*[To be filled and uploaded as Enclosure E-20]*

Encl.	Document	Uploaded (Y/N)	Page No.
E-1	Proof of payment of processing fee, or Udyam / DPIIT certificate for exemption		
E-2	Form-1: Application Form, fully filled		
E-3	Form-2: Declaration cum Undertaking on applicant's letterhead		
E-4	Constitution documents — Partnership Deed / Certificate of Incorporation with MoA & AoA / LLP Agreement / proprietorship declaration		
E-5	Authority of the signatory — Board Resolution / Power of Attorney / Partnership authority		
E-6	PAN card and GST Registration Certificate		
E-7	GST returns (GSTR-3B) for the last six (06) months		
E-8	EPF and ESIC registration certificates;		
E-9	Annexure-1 with work orders and completion / performance certificates of each Similar Work		
E-10	Annexure-2: works in hand, with work orders		
E-11	Form-5: CA certificate (turnover and profit / loss) with UDIN, and audited Balance Sheets & Profit and Loss Accounts for FY 2021-22 to 2025-26		
E-12	Income Tax Returns (ITR-V acknowledgement) for AY 2024-25, 2025-26 and 2026-27		
E-13	Bank Solvency Certificate (not older than 6 months)		
E-14	Enlistment / registration certificate (Clause 5.4.1)		
E-15	Electrical Contractor's Licence (own, or associate's with registered agreement / MoU and associate's undertaking)		
E-16	Form-3: Affidavit of Authenticity and Non-Debarment on Rs. 100 non-judicial stamp paper, notarised		
E-17	Form-4: Undertaking on Subletting and Own Resources on Rs. 100 non-judicial stamp paper, notarised		
E-18	Annexure-3 (litigation) and Annexure-4 (relatives / conflict of interest) — signed, even if NIL		
E-19	Company / firm profile with office address in Delhi / NCR, contact numbers and e-mail		
E-20	Appendix-II: Check List, duly filled		

Place: _____
Date: _____

Signature of Authorised Signatory: _____
Name & Designation: _____
Seal of the Applicant Firm